



John Bunyan Community Boat Crew Roles



John Bunyan Boat Crew Roles

Certified MCA Boat Master

Helm

Purser

Deckhand

Cabin crew

Certified MCA Boat Master

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- Have successfully completed the training for and passed the MCA Boatmaster Licence Examination.
 - Take total responsibility for the boat when passengers are on board.
 - Ability to manoeuvre the boat in all conditions, routine and emergency
 - Communicate with crew in a clear concise way
 - Meet and greet passengers and give safety information at start of cruise
 - Ensure passengers are aware of the role of the boat towards achieving the aim of the Trust
 - Report any incident/accident as required by the MCA
 - Ensure boat is safe, clean and adequately stocked to meet the needs of both crew and passengers
 - Check all life-saving gear and appliances are present and correct
 - Ensure all crew working outside the cabin of the boat are wearing life-jackets.
 - Ensure the boat is securely locked and all equipment stowed at the end of each day
 - Help train subsequent Boatmaster candidates
 - Be available for a fair number of days each month to take charge of the boat as required by bookings
 - Undertake additional night training if intending to oversee night cruises

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- To steer the boat safely and smoothly on the river.
 - To moor and cast off the boat in such a way that passengers are not alarmed
 - A good knowledge of our cruising area
 - An understanding of SARCO relating to cruising area
 - A good working knowledge of MSN 1782 COLREG (Distress signals and prevention of Collisions) Regulations 1996
 - To understand routine maintenance of the engine before and on completion of a cruise
 - To know how to operate fire equipment
 - To understand the instrument panel on the boat
 - To be aware of how changes in the weather can affect the way the boat responds
 - To be pleasant and cheerful when dealing with passengers
 - Undertake night training

Purser

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- In charge of Cabin and customer care
 - Conversant with Alcohol and Entertainment licencing
 - Operate the EPOS System
 - Welcome passengers aboard and making them feel safe,
 - Serve snacks, hot drinks, (Alcohol on some trips).
 - Count passengers aboard and off at the end of trip.
 - Give information about the purpose of the boat and work of the Trust.
 - Answer questions from our passengers.
 - Check saloon, galley & Toilet, set up to meet requirements of charterer/public and when passengers have disembarked leaving the boat ready for the next trip.
 - Clean galley, toilet, cabin and setting up the cabin for the cruise

Deck Hand

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- Be aware of other river users and make your observations clear to the Helmsman
 - Give clear signals to the Helmsman
 - Operate locks safely and paying close attention to how the boat is behaving
 - Take lines ashore and secure the boat using a variety of knots
 - Help the cabin crew prepare the cabin before cruises and clean and set it out at the end of a cruise
 - Fill the boat's water tanks
 - Assist in the emptying of the waste tank
 - Assist the Boatmaster as per his/her request
 - Communicate with the passengers in a friendly and cheerful manner

Cabin Crew

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- Check saloon and galley set up to meet requirements of charterer/public
 - Welcome passengers aboard and making them feel safe,
 - Serve snacks, hot drinks, (Alcohol on some trips).
 - Count passengers aboard and off at the end of trip.
 - Give information about the purpose of the boat and work of the Trust.
 - Answer questions from our passengers.
 - Clean galley, toilet, cabin and setting up the cabin for the cruise when passengers have disembarked leaving the boat ready for the next trip.

What we will do for our volunteers:

- Provide background knowledge
- Provide full training for all roles
- Value your help and respect you as individuals
- Ask you to complete a Profile and a Boat Induction so that we can tailor training to your needs

What we expect from our volunteers:

- A commitment to complete on job training and undertake yearly refresher training
- To be medically fit
- To crew regularly on 10 - 30 trips per year
- To be a Full or Associate member of the Trust
- Follow instructions from the Boat Master