

# Milton Keynes Community Boat Overview of Training Plan

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## For All Volunteers: Community Boat Induction

Introduction to the work of BMK Waterway Trust, BMK Waterway Enterprises Ltd (BMKWEL) & MKCB Operation

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## Training for Land Team: Role Induction

Admin, marketing, PR, sales, IT, maintenance, finance, volunteer communications, rostering, etc

Training and support provided in-the-team as needed by the Lead for the relevant MK Operation, BMKWEL or Trust system

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## Training for Boat Crew: Our Chosen Course

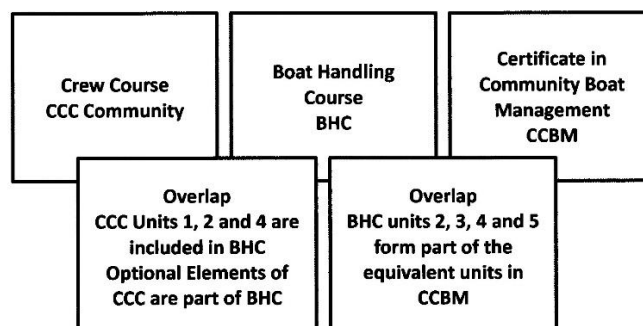
NCBA – National Community Boat Association

Why?

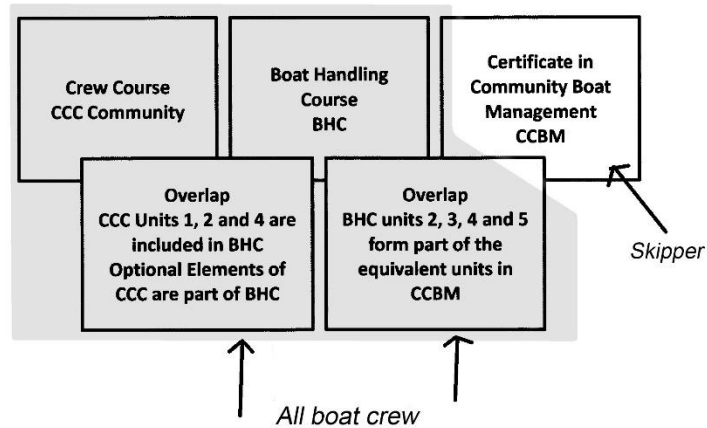
- Accredited, nationally recognised
- Necessary for CRT operating licence
- Covers all aspects of boat operations, not just helming
- Qualifies user to run public trips, for any boat on inland waterways, category A & B waters.



## NCBA Course(s) structure



## Our Boat Crew Training Scheme



### Content:

- For all crew: CCC & BHC
- (Crew Course + Boat Handling ) together, for 2 days
- For Skippers: CCBM Boat Management: ½ or 1 day extra

### Essential entry requirements for boat crew:

- Have done a boat induction
- Have read CRT Boaters Handbook &/or RYA Inland Waterways Handbook
- Having done some boat handling practice, if needed
- Have completed a medical self-certification declaration form

### Essential extras to the above scheme:

#### For All Boat Crew:

- MKCB E-Crewing Approval (after the boat arrives)

#### For Cabin Hosts:

- First Aid
- MKCB customer communications and announcements; on-board ticket and catering sales; guest and stock reporting; etc. - from the Cabin Services Lead

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## When will boat training happen?

Run during the day, as midweek or weekend slots

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## What will it cost you?

Free £0.00 (+ vat)

## What resources will boat crew need?

We will provide everything

- All Crew: CRT Boaters Handbook &/or RYA Inland Waterways Handbook
- Skippers: Inland waters Small Passenger Boat Code by MCA & AINA

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## How will boat crew be assessed by the trainers?

- Practical: By observation & tick boxes
- Theory: By multiple choice / short answer questions
- Verbal assessments if preferred

NB: all testable subject areas will be forewarned

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## What Next?

- Boating inductions & helming practice (for all potential boat crew); Twice a year
- Training of all boat crew and land team
- MKCB E-crewing; familiarisation, training and assessment
- Trial trips: initially for crew, then friends & family

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## Long Term Timescales for all Training

- Short Refresher courses will run each year, in March
- Training of new boat crew volunteers twice a year: April & November
- Training of new land crew volunteers: as and when there are team vacancies
- Periodic Reviews (What's going well? what could be better if..?)
- **Skippers CCBM** valid for 5 years, then **must attend** refresher course and be retested.